

# QUENEDIT BALLET SCHOOL

## School Policies 2022-2023

- **Evaluation** for student placement is free, however, once a level is determined the registration fee and hourly rates apply. Tuition payment/registration fee is required in full at time of registration to ensure placement in a class.
- **End of Year Performance:** Participation in the end of year performance is optional. If a student does not participate in this performance, he/she will continue to be included and learn the choreography for the performance piece during class time. For those participating, there will be a charge for costumes. Before planning to participate, please be aware Term V tuition must be paid in full to participate and to receive costumes, even if the student will not continue at QBS after the performance date. During Term V, some of the regularly scheduled class times will be used to rehearse the individual class performance pieces.
- **Tuition Policy/Late Fees:** Tuition is considered late after the first week of each Term. A late fee of \$20 per child will be assessed the first week of the term and will increase by \$10 each week thereafter. If payment is not received after the second week of the term, the student will not be allowed in class until payment is received. It is the parent's responsibility to check the due dates for each Term. These dates are listed below and may also be found at [www.queneditdance.org](http://www.queneditdance.org) under Schedule & Policies/Calendar. Tuition is non-refundable and may not be transferred or extended towards future tuition or to another person. No tuition credits are given for missed classes unless class is cancelled by the studio.
- **Missed classes** may be made up within the Term they are missed. If there is not a class available which is the same level as the class missed, the make up class must be in a lower level class.
- **An annual registration fee** of \$30.00 for each student is due with the first term a student enrolls and is effective only for terms taken consecutively. A re-enrollment fee will be charged for any student who wishes to return after taking time off during the year.
- **Cash or check** will be accepted at the studio. A NSF fee of \$25 will be charged for any returned checks. Payments by credit card may be made through the following link: <https://paynow.io/qbs> As information, the PayNow payment method does add a 3.5% gateway fee, but this fee can be avoided if tuition is paid by cash or check.
- **Family rates** are available to families with more than one child enrolled in classes. The student in the highest level or taking the most hours will pay full tuition. Each additional child will receive a 10% discount on tuition.
- **Withdrawal Policy:** For the development of the dancers, we strongly encourage each dancer to complete a full year program. Fourteen (14) days written notice is required to discontinue any class. Because class sizes are limited for learning purposes, we will strictly adhere to the withdrawal policy. If any tuition is due at the time of withdrawal, parents/guardians will be responsible for all tuition payments due up to the point in which QBS has received written notification of the student's withdrawal. If a student has started a Term and decides to withdraw before any payments have been made, tuition is due in full for the class or classes that have been taken. Any tuition already paid before student withdrawal is non-refundable and non-transferrable.

**Tuition Due Dates:** The first day of each eight-week term is listed below. Tuition is considered late after the first week of each Term, and all late fees apply (see Tuition Policy above).

**\*Please note that students with delinquent accounts will not be admitted to class or be eligible to register for the next term until their account is current.**

### **2022-2023 Calendar**

#### **Term I: August 15 - October 9, 2022**

Payment due date August 15, 2022

Closed Labor Day, Monday, September 5, 2022 -- Make up any day in Term I

#### **Term II: October 10 - December 4, 2022**

Payment due date October 10, 2022

\*Closed for Thanksgiving, Thursday, November 24, 2022 -- Make up any day in Term II

**\*There is a possibility we will be performing The Nutcracker Ballet Thanksgiving Weekend**

#### **Term III: December 5, 2022 - February 12, 2023**

Payment due date December 5, 2022

Closed for Winter Recess: December 18, 2022 - January 1, 2023

#### **Term IV: February 13 - April 16, 2023**

Payment due date February 13, 2023

Closed for Spring Break March 13-19, 2023

Closed Good Friday, April 7, 2023 – Make up any day in Term IV

#### **Term V: April 17 - June 10, 2023**

Payment due date April 17, 2023

Closed Memorial Day, May 29, 2023 -- Make up any day in Term V

#### **Summer Programs: June 19 - July 29, 2023**

Payment due date May 22, 2023

Closed July 4, 2023